

AAUW Maryland

Board of Directors Meeting

Jan. 16, 2017

The meeting, held by conference call, was convened by President Eileen Menton at 7:30 pm. Menton called a roll of the branches and of the Board of Directors.

Members attending: Dian Belanger, Kate Campbell-Stevenson, Bea Dane, Judy Flood, Dorothy Fraquelli, Joyce Graf, Mettah Kollmann, Eileen Menton, Angela Mickalide, Heather Reichardt, Raluca Rosca, Anita Rosen, Sandra Smith, Pat Stocker, Linda Tebbs, and Mary Anne Williams.

Branches represented: Anne Arundel, Baltimore, Bethesda-Chevy Chase, College Park, Easton, Frederick, Gaithersburg, Howard, and Kensington-Rockville.

A quorum was declared.

Secretary's report - Heather Reichart substituted as the secretary for the Fall Board Meeting. She was asked to go through and finalize her draft. Kate Campbell-Stevenson volunteered as reader for the January Board Meeting minutes.

President's report - Menton announced current vacancies in AAUW MD. Williams has asked for a co-secretary, and that position may be filled through the upcoming election at the Annual Convention. Host branches are needed for the July leadership training, proposed for July 29; and for the October conference, tentatively scheduled for Oct. 14 or 21. That meeting will require a large room and break out rooms.

A draft of AAUW MD Bylaws, including mandatory provisions from AAUW, has been sent to the national office. The first section includes mandatory provisions from AAUW; the second part contains provisions not part of mandatory changes. Questions were raised about some of the latter provisions, such as: Who are official board members and who are eligible to vote? Do past presidents have a vote on the board? Long ago, all past presidents had a vote. Now it is only the immediate past president. Stocker moved that bylaws as presented today be submitted to national AAUW by Jan. 31, 2017. Mikalide seconded the motion, and it carried. It was suggested that the second part of the bylaws be carefully vetted with particular attention to the questions raised for the possibility of a later revision.

Treasurer's Report - Flood presented her report as appended to these minutes. Each branch was reminded to check the Member Data Base for accuracy.

National Conference of College Women Student Leaders report - Danes sent congratulations to Cleopatra Campbell for being named the NCCWSL Maryland Woman of Distinction. A fund is open for donations at National. The fund needs \$20,000 by 4/1/17. Campbell has been congratulated by mail.

Membership Vice President's report – Mikalide reported that all required paperwork had been completed with AAUW national to establish an online community for the state. She thanked Menton and Treasurer Dr. Judy Flood for their assistance in bringing this online community to fruition. She noted that to date, five individuals had signed up to participate, as a result of emails to all the national members who reside in Maryland. Targeted outreach to known AAUW members by AAUW MD leaders

would be appreciated in order to increase the number of online community members who pay \$10 per year. Dr. Anita Rosen is inviting them to participate in public policy efforts in the state and Bernadette Low will be sending them the state newsletter moving forward.

Then Mikalide stated: "As much as I have enjoyed serving as AAUW MD Vice President for Membership, I believe that others in the state should be given the opportunity to serve in this capacity every two years. I would suggest reaching out to the membership chairs in all of the branches to determine if there is interest."

Program Vice President's report – Campbell-Stevenson reported Patricia Ho, AAUW National President, will be at the convention both days. Campbell-Stevenson requested contact information for Catherine Hill to ask her to convention. Thanks were given to Menton for a list of past presidents in order to invite them to the convention. It was asked if Invitations should be sent by US Postal Service or email. It was suggested that it be sent both ways. An update was given on other proposed speakers. There will be speakers from NCCWSL, preferably different speakers from those at the October conference.

Convention report – Kollman reported that only one restaurant, the Miles River Yacht Club, is available. Information provided for The Marylander will have to be revised. The Easton Branch is willing to provide transportation from accommodations to the yacht club. Attendance by Patricia Ho may increase the overall attendance; it was suggested that we may need a larger room. The consensus was to keep the smaller room. Menton requested that "Save the Date" information not be distributed to branches until plans are finalized. Kollman has requested archival information from Teri Saylor, state archivist. Branches are asked to create a centerpiece for a table at the convention containing photos, any representation of branch activities, etc. to focus on the personality of the branch. Each branch will be asked to speak to the group about the two best events or accomplishments they are most proud of. Also she requested that items to be included in a PowerPoint presentation be sent to Dian Belanger. There will be an announcement in The Marylander, and a message will be sent electronically to each branch.

Newsletter Editor's report – Information for The Marylander must be submitted by the end of this week, and The Marylander will come out within the next ten days. Please send new members The Marylander since there is a delay between their joining and contact information reaching the editor.

Public Policy report - Rosen reported that the Maryland priorities for the Legislative session include all Maryland Legislative Agenda for Women (MLAW) items, particularly pay equity. The first AAUW Lobby Day in Annapolis, Feb. 6, is a partnership with the Women's Economic Security Agenda (WESA). This event is really important in order for our voices to be heard. Rosen has bought an AAUW logo tablecloth and banner. We will have no cost since WESA is already scheduled and we'll share. An agenda will be sent out to us. The WESA symposium is 12:45 – 4. It is a "Come and Go" event so that participants can visit legislators. Materials will be sent out to those interested so they can talk to their legislators directly. She will send more information after Jan. 21.

She is going to the Women's Legislative Briefing on Jan. 29, which should be well attended. She has many contacts including one from every branch, and an additional forty people receiving alerts from her. MLAW'S legislative reception will focus on our priorities. About ten people are registered to attend

at this time. Mikalide asked if it is possible to have a display to solicit AAUW membership; Anita will ask if it is possible. Mikalide is having difficulty registering for MLAW and asked for Rosen's assistance. This is a recurring problem since they have limited space. Rosen will try to help.

Nominations Committee – Menton will set up a conference call for the nominating committee. Flood as treasurer and Rosen as public policy vice president are ineligible for re-election. The Vice President for membership and secretary are eligible for second term.

New business

There is a Women's March scheduled for January 21. Anyone interested in representing AAUW should go to the AAUW.org website and let them know she is interested. She will then receive information about where and when to meet.

Women's Legislative Briefing – Rosen and Mikalide will organize the table display. Any materials to be displayed should be sent to Rosen. She is particularly seeking information about STEM, scholarships, and pay equity. There will be a contact information sheet for those who are interested in becoming members. Anyone who would like to help at the table should notify Rosen and Mikalide. Rosen will introduce our members to those they should know and offer opportunities to network.

The Board members gave thanks to Menton for sending materials before the meeting so the board could be prepared for business.

A Motion to adjourn was made by Campbell-Stevenson, seconded by Stocker, and carried at 9:30.



AAUW-MD

Board Meeting - January 16 2017

Treasurer's Report

The PNC Bank Account Balances on 1/16/2017 were:

Non-Profit Checking	\$16,683.18
Business Premium Money Market	\$20,051.60

1. All outstanding invoices have been paid.
2. We collected \$705 at the Fall Board Meeting. The income generated from that day was \$126. Today Dr. Pat Stocker found an additional receipt, we will revise the total.
3. Verification is needed for February 1 Count
 - a. Branch presidents, membership vice presidents, and finance officers should check their branch member roster in the [Member Services Database](#) in preparation for the official February 1 membership count.
 - b. Report any discrepancies now through February 21 to records@aauw.org. Discrepancies include members whose national membership dues were received by the national office by January 31 but are missing from your roster.
 - c. Also report dual or life members missing from your roster.
 - d. The actual report is scheduled to be e-mailed in early March to state and branch presidents, membership vice presidents, and finance officers.
4. Several questions have been raised about the April meeting.
 - a. Why are the registration checks made out to AAUW-MD?
 - i. The meeting is a line item in the state budget, the procedure is to submit the checks made out to AAUW-MD.
 - ii. The branch should not be responsible for any shortfall.
 - b. How should the checks be handled?
 - i. Two options:
 1. Send them directly to the state treasurer, or

2. Send to the registration chair, who can then forward to the state treasurer.
- c. How is the branch leadership reimbursed for expenses that are incurred?
 - i. The AAUW-MD debit card can be used, thus avoiding a major cash outlay for big expenses, such as food and copying.
 - ii. A check can be written for a deposit to the caterer.
 - iii. The AAUW-MD checkbook will be available during the meeting. Keep all receipts, please.

Respectfully submitted,

Judy

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