



## AAUW Maryland 2021 Convention Rules

The following rules are reproduced from the AAUW Maryland Bylaws. "Article XIV. Meetings" and are automatically in effect. See below for additional rules not from the Bylaws.

### **ARTICLE IX. NOMINATIONS AND ELECTIONS**

#### **Section 1.** Nominations.

- a. There shall be a nominating committee consisting of representation of 25% of the branches in good standing, comprised as follows: members, each from a different branch, shall be elected at the annual state convention for a term of one (1) year.
- b. The term of service on the nominating committee shall be for one year for a maximum of two consecutive terms.
- c. The names of the nominees for elected office shall be published and sent to every member at least 30 days prior to the annual meeting.
- d. The chair of the nominating committee shall be elected by a majority vote of the nominating committee.
- e. Nominations may be made from the floor with the consent of the nominee.

#### **Section 2.** Elections.

- a. Elections shall be held at the annual meeting.
- b. Elections shall be by ballot unless there is only one nominee for a given office, in which case the election may be by a voice vote. Election shall be by a majority vote of those present and voting or by plurality if there are three (3) or more candidates for a position.
- c. Mail ballots or electronic voting may be used for elections, provided the number of members voting meets the quorum stated for meetings in Article XIV.

### **ARTICLE XI. BOARD OF DIRECTORS**

**Section 1.** Composition. The board of directors shall include the elected officers and appointed officers, chairs of standing committees, and such others as deemed necessary. The immediate past president shall be a voting member of the board for the first year out of office.

### **ARTICLE XIV. MEETINGS**

**Section 1.** Annual Meeting. The organization shall hold an annual meeting to conduct the business of the organization, such as electing officers, establishing dues, reviewing the budget, amending bylaws, and receiving reports. The exact date, time and place of the meeting shall be determined by the board.

**Section 2. Special Meetings.** Special meetings may be called by the president or shall be called by the president on the written request of 1/3 of the members of the board.

**Section 3. Meetings Notice.** Notice of meetings shall be sent to all members of the organization at least thirty (30) days prior to the meeting.

**Section 4. Voting.** Representation of the organization membership at annual meetings shall be regularly accredited delegates representing:

- a. All members of the organization board.
- b. All branch presidents
- c. One branch delegate for each 10 members or major fraction thereof.
- d. One delegate appointed by the president for each 10 members at large.

**Section 5. Quorum.** The quorum shall be a majority of branches.

~End of excerpts from the Bylaws~

The following rules are not from the Bylaws and rules are debatable and amendable. A two-thirds (2/3) majority is required for adoption.

**A. Annual Meeting/Convention and Credentials:**

The 2021 Annual Meeting, also called the Convention, will be held via teleconference.

Edith Allison of Gaithersburg will serve as the Credentials Committee.

The President shall appoint a timekeeper.

**B. Delegates:**

The number of branch delegates in addition to the branch president is as follows:

Anne Arundel County – 76 members, 8 delegates  
Baltimore - 57 members, 6 delegates  
Bethesda-Chevy Chase - 23 members, 2 delegates  
College Park – 4 members, 1 delegate  
Easton – 29 members, 3 delegates  
Fredrick - 16 members, 2 delegates  
Gaithersburg – 45 members, 5 delegates  
Garrett County – 23 members, 2 delegates  
Hagerstown – 48 members, 5 delegates  
Harford County – 46 members, 5 delegates  
Howard County – 57 members, 6 delegates  
Kensington-Rockville – 52 members, 5 delegates  
Maryland On-line – 5 members, 1 delegate  
Total Members – 481; Total Branch Delegates - 51

A member may, upon clearance by the credentials committee and with approval of the branch president or duly appointed representative, be transferred to delegate status at any time prior to or during the business meeting.

**C. Voting:**

Each accredited delegate may cast one vote. If requested by any registered delegate, the Credentials Committee may call the roll of registered delegates in order to clarify the count of yeas and nays.

Co-officers shall share one vote.

When voting to elect state officers, the chair of each branch delegation may also cast any remaining votes to which the branch is entitled.

No other member of the voting body may cast more than one vote, even if they hold two positions that would otherwise be able to vote.

Votes of the state board members may be cast in their absence by duly appointed alternates, with written authorization.

**D. Quorum:**

Delegates representing a majority of the branches shall constitute a quorum. Seven branches must be represented by at least one accredited delegate to constitute a quorum.

**E. Resolutions:**

1. Resolutions on policies, program, or legislative action maybe proposed from the floor for discussion by a two-thirds (2/3) vote of delegates attending. A two-thirds (2/3) vote of the delegates attending shall be required for the adoption of such resolutions.
2. Only accredited delegates shall be entitled to debate, make motions, and vote.
3. Any delegate who wishes to speak must request to be recognized by the chair, give name and branch or convention status, and be recognized by the chair.
4. Anyone not having accredited delegate status and wishing to speak must request to be recognized by the chair, giving name, branch and reason for speaking. A two-thirds (2/3) vote shall be required for permission to speak.
5. No one shall speak longer than two (2) minutes at a time without the unanimous consent of the convention. The rulings of the timekeeper shall be final. A signal shall be given to each speaker thirty (30) seconds before the time limit is reached.
6. No one shall speak a second time on the same question as long as any voting member who has not spoken to that question desires the floor. The chairs of committees making reports, or makers of motions, shall have two (2) minutes for closing the debate, provided they have not already spoken twice on the question, or provided the previous question has not been ordered.
7. No motion relative to policies, program, or legislative action that is proposed during the meeting without prior notice may be approved without having first been submitted in writing to the President and the Secretary. After indicating on the call that a delegate wishes to submit a motion, the delegate shall present the motion in writing via an e-mail to the President ([erin.prangley@gmail.com](mailto:erin.prangley@gmail.com)) and the Secretary ([edieallison@comcast.net](mailto:edieallison@comcast.net)). In addition to the precise wording of the motion, the e-mail shall identify the maker of the motion, including their convention status.