

POLICIES AND PROCEDURES FOR THE AAUW MARYLAND EXECUTIVE COMMITTEE

1. Cooperation with other organizations. The executive committee shall review the merits of all proposals for cooperation with other organizations in projects that promote common interests. After review, the committee shall present the proposal and its recommendation to the board of directors for appropriate action.
2. Publication of reports. The executive committee shall review and approve all reports intended for public distribution by AAUW Maryland. A technically qualified person selected by the executive committee shall evaluate said reports. Public reports are issued by the president.
3. Memorial Donations: Upon the death of a state past president or a state board member while in office, a memorial donation of \$25.00 or more should be sent to the AAUW Funds. The secretary shall also send a note of condolence to the family of the deceased.
4. Endeavor to exercise its authority to act on matters that may properly come before the board between board meetings only when it is not feasible to convene the board.

Members are expected to:

5. Meet at the call of the state president.
6. Participate in the discussions and decisions that come before the board.
7. Assist the president by suggesting board appointments.
8. Attend all other meetings of the state.
9. Be familiar with the AAUW Maryland bylaws.