



Maryland Summer Conference - 2024



A Closer Look at a Challenging Website

Jeanne Blades

July 20, 2024

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Where are we headed?

Up close and personal...snapshot, that is!

Supporting and Growing Our Membership - Renewing and Joining

Shape the Future Campaign

Pathways to Answers...How Do I Do That?

There's a Form for That!

National and State E-Newsletters

A Cell Phone Recap

An exchange of ideas for drawing and keeping members and for fundraising efforts



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Personal Snapshot...How do I get there?

- Go to AAUW.org
- Click on Log In (top right corner)



Log In

Email

Password

LOG IN

[Forgot your password?](#)

[Don't have an account?](#)

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Personal Snapshot Part I...What's There?



Personal Snapshot
My Profile
My Contact Information
My Preferences
My Username & Password
My Relationships
My Affiliations
My Education
My Memberships
My Ballots
My Committees
My Review Panels
My Awards

Personal Snapshot has your ID#, name, address, phone, email, memberships (national and state and branch) and RENEW button.

You can change any of this information (please be sure your current information is accurate) and more by clicking on any of the items under the Personal Snapshot listing.

- **My Preferences?** Hit the Edit button on this page to opt in or opt out of various communications from AAUW (fundraising, public-policy emails, mission and action information, planned giving newsletter, etc.)
- **My Relationships?** Hit the Edit button on this page to add/change information about your employment, family, or volunteer commitments
- **My Memberships?** Gives current and past participation in committee (board) positions with start and ending dates.
- **My Affiliations?** Dual purpose...

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My Affiliations...dual purpose!

- **My Affiliations** reports your current and primary branch that one belongs to.

AND

- For those who are president/administrator, treasurer, or membership VP, clicking on **My Affiliations** gives access to many ways to manage your company/membership roster. Click on the 3 dots beside a given branch/affiliation to see the **Company Profile**, **Edit Company**, **Manage Roster***, **Remove**, and **Tax Information**.



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Manage Roster* – Where the Rubber Meets the Road!

Presents a **list of all members** listed alphabetically by first names.



Click on the three dots next to each name for pull down of:

- **Edit Individual** – ideal for changing or updating information such as email, home address, phone numbers. *It's very important to be sure that email and contact information is accurate. If it isn't, this is where you can change it.*
- **Remove** – deletes member from the branch
- **View** – Provides overview of the member's email, phone, and address

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Manage Roster* – Where the Rubber Meets the Road!

- Other options: [Join Individuals](#), [Renewals and Donations](#), [Export Branch Roster](#), [Committee Membership](#)
- Click on [Join Individuals](#) to add or renew a membership



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Manage Roster* – Where the Rubber Meets the Road!

- [Renewals and Donations](#) – presents Excel sheet showing Members, their membership (national or lifetime) start date usually June 30, 2024 to end date of June 29, 2025 and status, future (paid for upcoming year), current (membership is up to date), grace (within the 3 month period after end date with no renewal yet)

	First ...	L...	Memb...	St...	Start ...	End Date	Renew	Donation...	National...	State Dues	Amount
1	Sheila	Allen	National	Future	Jun 30, 2024	Jun 29, 2025					
2	Maryam	Arfaa	National	Current	Jun 30, 2023	Jun 29, 2024					
3	Jennifer	Arfaa	National	Current	Jun 30, 2023	Jun 29, 2024					
4	Jessica	Arfaa	National	Current	Jun 30, 2023	Jun 29, 2024					
5	Joanne	Baker	National	Current	May 31, 2...	May 30, 2025					



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Manage Roster* – Where the Rubber Meets the Road!

Renewals and Donations

- Use this entry screen to process existing members of your branch and/or their donations. New/Dual/Transfer/Lapsed member type transactions are processed outside of this form.
- Need help?
- Go to Community Hub: Resources
- View video or view screenshots on *How to Handle Renewals and Donations*



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Manage Roster* – Where the Rubber Meets the Road!



Export Branch Roster – presents Excel sheet showing each member, membership number, email, address, phone, joining date for AAUW (hover over the ####), expiration date (hover over the ####), status (current, grace, future, expired)

- Need help? Go to Community Hub: Resources
- View video on *How to Export a Branch Roster*

State Manager

	A	B	C	E	F	G	H	I	J	K	L	M	N	O	P
1	Member_ID	Member_Type	First_Name	Email	Account No	Address1	City	State	ZIP	Join_Date	Exp_Date	Account St	Branch	Primary Br	Is State M
2	7123733	National	Lydia	lalcock266@gmail.co	1025 Rolat	Baltimore	MD	21211	#####	#####	Expired	MD2001-Harford Cou	TRUE		
3	5011518	National	Sheila	sheilahcc@ (443) 956-1332 W Gor	Bel Air	MD	21014	#####	#####	Future	MD2001-F Primary	FALSE			
4	5376135	National	Jennifer	jarfaa110@ (410) 371-1400 Wate	Bel Air	MD	21015	#####	#####	Current	MD2001-F Primary	FALSE			
5	5376136	National	Jessica	jessicaarfa (410) 804-1400 Wate	Bel Air	MD	21015	#####	#####	Current	MD2001-F Primary	FALSE			

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Manage Roster* – Where the Rubber Meets the Road!

- **Committee Membership** – Is essential to updating/adding branch officers. Use Edit for those continuing in the same role and just extend the end date to 6/30/20XX of the next year or term year end. Use Add New for new leaders/leadership roles and enter their start date as 7/1/20XX of the present year and extend the End Date to 6/30/20XX of the next year or term year end.
- Branch offices/positions options in pull-down are: AAUW Funds, Bylaws, College University Relations, communications, Diversity, Finance, Membership, Newsletter Editor, President/Administrator, Program, Secretary, STEM, and Webmaster
- *Updates/additions need to be made before the end of June each year.*



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Personal Snapshot Part II...What's There?

Orders & Donations

My Open Balances

My Payment Methods

My Scheduled Payments

Company Scheduled Payments

My Registrations

My Group Registrations

Branches: College & University Directory Contacts



Orders and Donations cover any financial information and can be changed by clicking on the specific area such as My Payment Methods and use the Edit button.

My Registrations covers events you've registered for.

Branches: College and University Directory Contacts list the colleges and universities in each state that are members of AAUW with contact information. (Visible to only member leaders.) Do any of these sound familiar?

Frostburg State Goucher College McDaniel College

Towson University HCC UM Baltimore County

Capitol Technology University University of the Health Sciences

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The Importance of Supporting and Growing our Membership

Yikes! Haven't set up your Personal Snapshot yet? Here's how to do it:

- From AAUW Homepage click Log In in upper right corner
- Or go to my.aauw.org
- Click the **Forgot your password?** if you are an AAUW member, but logging in to the Community Hub Personal Snapshot for the first time.
- Follow the prompts to create your Personal Snapshot and then renew.



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Log In

Email

Password

LOG IN

[Forgot your password?](#)

[Don't have an account?](#)

Click the **Forgot your password?** if you are an existing member but logging in to the Community Hub Personal Snapshot for the first time. If you've logged in before, enter your email and password then click **LOG IN**.
Don't have an account? is only for those who are joining and are not yet members.

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On the **Personal Snapshot** page, scroll down and click 

. This takes you to the **Membership Management** page to enter your contact information. Then click **Next**.
(NOTE: For an individual renewing, the My Education Degrees field may already contain degree info)

Create New Degree Record

*My Education Degrees

Lawrence University (Appleton-WI) - Bachelor of Sciences - Completed: 1969-05-30

Next

- Click **Create New Degree Record** if education is blank or to change it. Then click **Next**
- Enter education - for **College/University**, type the school name in the search to find and insert it

*College/University

Search C/U Education List...

(For **Date Conferred or Expected**, use May 31 as a default month/date when unknown)

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*Date Conferred Or Expected

(If grad date is in the past, you will choose **Lifetime** or **National** membership on the next screen. If grad date is in the future, you will choose **Student Associate** or **Graduate Student** on the next screen.)

- Click **Next**
- Review rate information then **Select Membership Type**, then click **Next**

Select the membership type below.

*Select Membership Type

Lifetime

National

*Select Membership Type

Student Associate

Graduate Student

- Click **Yes** if you wish to add Branch or State memberships then click **Next**
 - Select the **Branch**, scroll to bottom of the list, click **Next**
- (NOTE: If multiple branches have been selected, you must choose one to be the **primary**.)
- Select the **State**, scroll to end of the list, click **Next**
- Click **Yes** or **No** to include a donation, then click **Next**
 - if **Yes**, enter amount in **Donation Amount** field, then click **Next**
 - if **No**, click **Next**

On **Checkout** page

- Review National, State and Branch dues
- Select Payment Type**
 - Pay Now – Save Payment** (If you wish to save a payment method for the branch, click **Add, edit, or remove your saved payments** in the **My Payment Methods** section)

My Payment Methods

You do not have any payment methods saved at this moment. You can pay through a Credit Card and if required, save it for future use. If you want to pay with eCheck/ACH please save it first.

Add, edit, or remove your saved payments

- Choose **Add Bank Account** or **Add Credit Card** then complete all fields, agree to **Terms and Conditions** (if required), then click **Save**.
- Pay Now – New Credit Card**
 - Enter payment information, then click **Submit**

•Save confirmation for your records

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The Importance of Supporting and Growing our Membership

- Renewing Made Easy
- AAUW renewal email reminder with subject line *AAUW: It's Time to Renew Your Membership!* The week of the 20th in the month preceding when the membership expires. (Check spam and junk folders, also.)
- Renewal notice contains link for renewing online through Personal Snapshot with video *Tutorial: How To Self-Renew for Existing Members.*
- Same video is at AAUW.org
 - Click on Membership (top bar)
 - Click on Governance and Tools
 - Click on Community Hub: Tools and Resources
 - Click on *How to Self-Renew for Existing Members*



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Renew by Check




HARFORD COUNTY (MD) BRANCH
 MEMBERSHIP RENEWAL

Name: _____

Any changes? If so please make them below:

Street Address: _____

City/State: _____ Zip Code: _____

Home Phone: _____ Work: _____ Cell: _____

E-Mail Address: _____

Current Employment: (If retired, enter date of retirement _____ and position held)

Position: _____

Organization: _____

Please make your check for \$103 (\$72 for National dues, \$10 for state dues, \$21 for branch dues) payable to: AAUW Harford County Branch. Mail and mail it to:
 Jeanne Blades 1201 Mazingand Drive, Bel Air, MD 21015

Any questions? Just text with your name or call 410 800 3732 or email jeanmarieb@gmail.com

Thanks, Jeanne Blades VP for Membership

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Rolling Renewals...What's that?



- Members who joined after February 2022, renew one year from the date of when they joined. AAUW national will send reminders to renew the week of the 20th in the month prior to their renewal, then the month of their renewal, and then the following month. There is a 90 grace period to renew a membership.
- Join the first half of the month (March) and your membership expires as of Feb 28th the following year.
- Join the second half of the month (March) and your membership expires as of March 31st of the following year. (Community Hub FAQ)

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Renewal Email Reminder Schedule

Both College/University members and Branch Members for those branches that opted to have National send renewal emails for self-renewal, will be sent each month during the week of the 20th. - *July 2024, Membership Matters or Community Hub FAQ*

Expire Group	Reminder #1	Reminder #2	Reminder #3
04/2024	March 2024	April 2024	May 2024
05/2024	April 2024	May 2024	June 2024
06/2024	May 2024	June 2024	July 2024
07/2024	June 2024	July 2024	August 2024
08/2024	July 2024	August 2024	September 2024
09/2024	August 2024	September 2024	October 2024
10/2024	August 2024	September 2024	October 2024
11/2024	September 2024	October 2024	November 2024
12/2024	October 2024	November 2024	December 2024

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The Importance of Supporting and Growing our Membership

How to join:

- Go to AAUW.org
- Click on Membership in top bar
- Click on Governance and Tools
- Click on Community Hub: Tools and Resources
- Click on *How to Self Join for New Member Prospects* (this provides screenshots of the process)



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How to Self-Join for New Members
From the Community Hub Login page:

1. Click the **Don't have an account?** link if you're not yet a member or donor.
2. Enter the required information, then click **Create Account** to access your **Personal Snapshot**. On the **Personal Snapshot** page, scroll down and click **Join Now**. This takes you to the **Membership Management** page to enter your contact information. Then click **Next**.

- Click **Create New Degree Record** then click **Next**
- Enter education - for **College/University**, type the school name in the search to find and insert it

(For **Date Conferred or Expected**, use May 31 as a default month/date when unknown)

(If grad date is in the past, you will choose **Lifetime or National** membership on the next screen. If grad date is in the future, you will choose **Student Associate or Graduate Student** on the next screen.)

- Click **Next**

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•Review rate information then **Select Membership Type**, then click **Next**

Select the membership type below.

•Select Membership Type

Lifetime

National

•Select Membership Type

Student Associate

Graduate Student

- Click **Yes** if you wish to add Branch or State memberships then click **Next**
- Select the **Branch**, scroll to bottom of the list, click **Next**
(NOTE: If multiple branches have been selected, you must choose one to be the **primary**.)
- Select the **State**, scroll to end of the list, click **Next**
- Click **Yes** or **No** to include a donation, then click **Next**
 - If **Yes**, enter amount in **Donation Amount** field, then click **Next**
 - If **No**, click **Next**

On **Checkout** page

- Review your membership selection.
- Enter **Coupon Code**, (if provided in advance of joining by your local branch, i.e. *Shape the Future Campaign*)
- Select Payment Type**
 - Pay Now – Save Payment** (If you wish to save a payment method for the branch, click *Add, edit, or remove your saved payments* in the **My Payment Methods** section)

My Payment Methods

You do not have any payment methods saved at this moment. You can pay through a Credit Card and if required, save it for future use. If you want to pay with eCheck/ACH please save it first.

Add, edit, or remove your saved payments

- Choose **Add Bank Account** or **Add Credit Card** then complete all fields, agree to **Terms and Conditions** (if required), then click **Save**.
- Pay Now – New Credit Card**
 - Enter payment information, then click **Submit**
 - Save confirmation for your records

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Join by Check



Provide an application form



Name: _____

Street Address: _____

City/State: _____ Zip Code: _____

Home Phone: _____ Work: _____ Cell: _____

E-Mail Address: _____ Date of Birth: _____

Highest Degree Earned/Major: _____ Month/Year Obtained: _____

College/University: _____ City/State: _____

Current Employment: (If retired, enter date of retirement _____ and position held)

Position: _____ Organization: _____

Please make you check payable to: (AAUW Branch Name) for \$103 (\$72 for National dues, \$10 for State dues and \$21 for Branch dues and mail to _____.

I am a graduate holding an associate degree or equivalent (RN), baccalaureate, or higher degree from a regionally accredited institution listed above.

Signature: _____ Date: _____

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Cost of Membership?



- April 1 kicked off the 2025 Fiscal Year (FY25) membership dues collection process for AAUW branches. FY25 National dues are (\$72), Students (\$18.81), and Lifetime (\$1,440). As of January 2024, all National dues are **FULLY** tax deductible!
- Maryland state dues are \$10.
- Branch dues vary.
- All three can be paid at the same time when initially joining or renewing.

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Half-Price Membership?! Shape the Future Campaign



- Hold an event or meeting and offer the discounted membership rate to attendees. People say the top reason they join AAUW is our mission!
- Join on the spot to receive 50% off national dues.
- AAUW membership is open to anyone with an associate (or equivalent, e.g., RN) degree or higher from an accredited educational institution. A “new member” is someone entirely new to AAUW or an individual who rejoins after two or more years of lapsed membership.
- Use the coupon code for half-off national membership: **STFFY25**

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Shape the Future – It Keeps on Giving!



- Branches also earn one free national membership for every two new members they recruit, with a maximum of three free memberships annually.
- Check the Status Report (March24) to see how many free memberships your branch has earned during a given fiscal year (March 2023 to March 2024, the fiscal year begins on April 1st).
- Use the Redemption Form (orange button) to submit your free national memberships form via email.
- Free memberships must be claimed by September 30, 2024.
- Share recruitment success stories through the Membership Matters e-newsletter.

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Pathways to Answers...How Do I?...



Go to...

- Governance and Tools
- Community Hub: Tools and Resources
- Read the FAQ
- View AAUW Community Hub Tutorials – videos for *How to Self-Renew for Existing Members*, *How to Add/Join New and Lapsed Members*, *How to Handle Renewals and Donations*, *How to Export a Branch Roster*
- View screenshots for members on *How to Self Join for New Member Prospects* and *How to Self-Renew for Existing Members* and for member leaders, *How to Add/Join New and Lapsed Members in AAUW Community Hub* and *How to Handle Renewals and Donations in AAUW Community Hub*

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Pathways to Answers

Still have questions? Go to Community Hub: Tools and Resources

Scroll to bottom and ...



Still have questions?

AAUW offers two weekly virtual Office Hours sessions for member leader inquiries. Sign up now to join our next session.

REGISTER | TUESDAY 3:00 PM ET

REGISTER | THURSDAY 3:30 PM ET

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There's a Form for That!

AAUW application form to join AAUW:

Through AAUW National

- By check
- Online

Through and Affiliate

- Find a near-by branch
- Connect with a member
- Send a check
- Go to *Governance and Tools*, then *State and Branch Tools*, then under *Resources at the Ready*, scroll down to *Learn More About AAUW Shape the Future Campaign* then Step 3 ... Join Application



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Member Contact Information	Educational Information
Full Name:	(For students, provide expected degree/grad dates)
Address:	School Name:
City: State: Zip:	Campus City/State:
Phone: Email:	Highest Degree Earned:
Recruiter Name/ID:	Graduation MM/DD/YYYY:
Occasionally, AAUW's membership list is made available to carefully screened companies. Check here [] to exclude your name.	
Membership Eligibility and Options	
Membership is available to any graduate holding an associate or equivalent (RN), baccalaureate, or higher degree from a qualified educational institution. National \$72 annually; Lifetime \$1,440 one-time , excludes state/branch.	
Student affiliation is available to undergraduates and degree seeking graduate students attending a educational institutions. Students (Undergraduates/Graduates) \$18.81	
Undergraduates/Graduates attending AAUW member schools may join nationally for free. Contact us at connect@aauw.org to see if your school's a member and receive the coupon code to join!	
Payment Information – Two ways to join!	
Join AAUW National https://www.aauw.org/resources/member/why-join/ <input type="checkbox"/> National \$72 <input type="checkbox"/> Lifetime \$1,440 <input type="checkbox"/> Students \$18.81 <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Check, payable to AAUW is enclosed. Card#: _____ Expire Date: ___/___/___ CVV: _____ Card Holder's Name and Address: _____ Signature: _____	Join through an Affiliate (includes national). Join an affiliate for community engagement, leadership opportunities and to maximize your AAUW experience. 1-FIND AAUW NEAR YOU  Visit our site www.aauw.org or contact us at 800.326.2289 or email connect@aauw.org . 2-CONNECT WITH A VOLUNTEER to learn more about getting involved and the cost of dues. Membership dues in AAUW varies when adding local affiliation. It includes national \$72 (see options above), plus state and local dues.

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There's a form for that, too!



- **AAUW Honorary Life Application Form**–Have someone who has paid AAUW dues for 50 years? They're entitled to free national membership.
- Years do not need to be consecutive.
- Years could be with different branches.
- Use the branch member roster within the Membership Services Database (MSD) (Export Branch Roster) to see member join dates that are on record.
- Go to *Governance and Tools*, then *State and Branch Tools*, then under *Resources at the Ready*, scroll down to *Download Membership Forms and Reports*

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AAUW HONORARY LIFE APPLICATION FORM

Preferred way is to email it to: connect@aauw.org
 Mail to: AAUW Membership, 1310 L St NW, Suite 1000, Washington, DC 20005
 Questions: call Connect2AAUW 800.326.2289, Monday-Friday, 10am-5pm, ET.

The AAUW Bylaws state: "An individual member who has paid Association dues for fifty years shall become a life member and shall thereafter be exempt from payment of Association dues." Honorary Life Membership may be granted any time after payment of dues for the 50th membership year. The waiver of national dues takes effect on the date of confirmation and will be acknowledged by receipt of a letter and certificate.

Guidelines for Completing the Honorary Life Application
 Complete the form with the applicant to the best of their knowledge. Many branches and individual members may be unable to fully complete the membership history portion of this application. If you lack the exact information please fill in what you have and estimate the rest. However, the years stated on the form should add up to 50 years of membership. Please include any supporting documentation (branch directory, membership card, etc.) with your application if your join year is in question. Use the branch member roster within the Member Services Database (MSD) to see member join dates on record.

MEMBERSHIP HISTORY
 Full Name of Applicant:
 Complete Current Address:
 Complete Previous Address:
 Maiden Name:
 Married Name(s):
 Spouse's full name if married at time joined:
 Telephone:
 Date of Birth:
 College or University:
 Graduation Date and Degree:
 Please indicate if national only member or the name of current branch and the years of membership.
 Include any breaks.

STATUS (WRITE BRANCH NAME OR NATIONAL MEMBER)	DATES OF MEMBERSHIP
1.	
2.	
3.	

FOR BRANCH MEMBERS ONLY: Acknowledgments and certificates are mailed to the **requestor** unless otherwise specified.

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There's a Form for That, Too!



AAUW Contribution Report Form (CRF) to report gifts made to AAUW Action Fund or another AAUW Program such as:

- The AAUW Greatest Needs Fund (#9110) – allows AAUW to rapidly respond to emerging challenges
- Economic Security Fund (#4449) – ensures livelihoods for women
- Education and Training Fund (#4450) – champions equal access to education
- Leadership Fund (#4452) – fosters the increasing number of girls and women in leadership roles
- Governance and Sustainability Fund (#4451) – promotes the implementing of best practices in organizational functioning to ensure the strength, relevance, and viability of AAUW

Go to *Governance and Tools*, then *State and Branch Tools*, then under *Resources at the Ready* scroll down to *Download Membership Forms and Reports*

Or go to *Governance and Tools*, then *State and Branch Tools*, then under *Resources at the Ready* scroll down to *Report Branch Contributions*, then *Download the Contributions Report Form* blue button.

-

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AAUW Contribution Report Form (CRF)

Send certified mail to: AAUW P.O. Box 98045, Washington, DC 20090-8045
connect@aauw.org 800.326.2289, M-F, 10-5pm, ET

Required

Officer Name:	Branch Code:
Officer Address:	Date:
Phone:	E-mail:

PLEASE PRINT CLEARLY OR TYPE INTO THE FORM - PROVIDE COMPLETE NAME AND ADDRESS – REMIT PAYMENTS AND FORMS TOGETHER

Please make gifts payable to: **AAUW** for tax-deductible contributions. Contributions should be submitted within 30 days of receipt.

MEMBER/DONOR ID#	Donor	Branch/State Credit	Fund #	Amount \$	Notes
Member IDs can be found in the Community Hub on the Export Branch Roster .	Enter complete name and address of individual, branch, state, or business. Include business contact if applicable.	Your primary branch and state receives credit for your gift automatically. To credit <u>elsewhere</u> please specify below. Write STATE CONTRIBUTION if to be credited to state only.	Enter fund# from the second page of this form. Unspecified gifts will go to the Greatest Needs Fund.	Must match the donor's or branch's check/card amount. Verify that total gifts match report total.	List memorial information, credit card numbers, with type, and expiration date here if paying by credit card.
Member ID #1234567 Ck#8910	Jane Doe 1234 Nowhere St., City, State, ZIP	ABC Branch	9110	\$50	In memory of Jane Doe.
ID#					
Ck#					
ID#					
Ck#					
ID#					
Ck#					

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There's a Form for That, Too!

- **Affiliate Dues Report Form (FY2024-2025)**
- Used as an alternative throughout the year for submitting national and state dues if unable to process memberships through the AAUW Community Hub.
- Go to *Governance and Tools*, then *State and Branch Tools*, then under *Resources at the Ready* scroll down to *Download Membership Forms and Reports*
-



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Membership Matters – The Prego of AAUW News – “It’s in there!”

This monthly update is a wealth of information such as :

- Don’t Lose Your Access Rights — Officer Updates Needed by June 30!
- Finance Officers Must Respond — Don’t Lose Your Tax-Exempt Status with the IRS
- Renewal Notices and Email Reminders on the Way!
- Don’t Miss These Engaging AAUW Webinars!
- New Resources for the Community Hub



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AAUW
Maryland

The Marylander

Volume 92 #5 Summer 2024
 President, Tracy Lantz
 Editor, Susan Wierman
<http://aauw-md.aauw.net>
 email: aauw-md@aauw.org

Mission: To advance gender equity for women and girls through research, education, and advocacy.

This quarterly newsletter at our state website, aauw-md.aauw.net, contains just what you need to stay up to date on branch and statewide activities:

- President’s Message
- Reports on state activities...updates on ERA and DEI
- Branch News...great for ideas
- Upcoming events, like ... Atlantic Regional Conference Sept 27-29

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Where was that again? Grab Your Cell Phone...

Go to AAUW.org

- Click on hamburger (3 lines) at the top on the right side
- Click on Membership
- Click on Governance and Tools
- Click on Community Hub: Tools and Resources
- Let's stop here, what can we do...?



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Community Hub: Tools and Resources ... For a Closer Look!



Click on the red arrow in the picture.

View 4 video tutorials on:

- *How to Self-Renew for Existing Members,*
- *How to Add/Join New and Lapsed Members,*
How to Handle Renewals and Donations,
- *How to Export a Branch Roster*



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Keep going...



Under Resources for Members and Leaders see screenshot instructions for Member Leaders on:

- *How to Add/Join New and Lapsed Members in the AAUW Community Hub*
- *How to Self-Join for New Member Prospects*
- *How to Self-Renew for Existing Members*
- *How to Handle Renewals and Donations in the AAUW Community Hub*

At the bottom you can:

- Click on Community Hub FAQ for frequently asked questions
- Or register for Office Hours on Tuesdays at 3:00 or Thursdays at 3:30



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Community Hub FAQ? ... A Closer Look



Has answers to such questions as:

- What is the Community Hub? Who can use it?
- How do I see my branch roster and determine who has or hasn't renewed?
- How do I process a new member under Shape the Future?
- How do membership expirations dates work?
- How are memberships defined as current, grace, and future?
- Why are some state leaders on my branch roster? ... and more!

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One more step...scroll down and click on State and Branch Tools



Here's Resources at the Ready. It has everything branch and state leaders need!

- Learn about Shape the Future Campaign
- Access *Membership Matters: A News Hub for State and Branch Leaders*
- Request a Speaker for Your Upcoming Event
- Download Membership Forms and Reports
- Support AAUW through Fundraising
- Etc., etc., etc.!



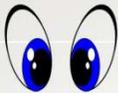
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Using the Resources at the Ready page, where can you find answers to ...

1. What do branch officers do?
2. What funds can donations to AAUW support?
3. Which branch records should be saved and/or which discarded?
4. Where can I find the Honorary Life Application and who qualifies for it?
5. How can a new member get half-off National dues?
6. What policies have been set by AAUW for raising money?
7. Where can I find out about current webinars that are too good to miss?

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Find a Branch Near You		Learn more about AAUW's Shape the Future Campaign
AAUW Community Hub Resources		Understanding Important Fundraising Policies for Affiliates
Report Branch Contributions		Access Membership Matters: A News Hub for State and Branch Leaders
Support AAUW Through Fundraising		Request a Speaker for Your Upcoming Event
Learn About Volunteer Leader Position Descriptions		Learn About the AAUW New York City Metropolitan Area Fund
Learn About AAUW's Five Star Recognition Program		Download AAUW Logos and Branding Materials
AAUW Mailing List Order Form for State and Branch Leaders		Download Membership Forms and Reports
Record Archival Guidelines for States and Branches		Member Responsibilities and Civility

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Exchanging Ideas to Help Each Other



Increasing our membership



Keeping our members



Fundraising efforts

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